



Wisconsin Division of Public Health

Program / Group: Public Health Council
Title: Emergency Preparedness and Response Committee
Location: UWM Zilber School of Public Health, Room 345, 1240 N 10th St., Milwaukee, WI 53205
1.877.336.1831 Access Code: 4 3 1 0 2 6 9
Date / Time: Monday, May 11, 2015; 9:30am – 12:00pm

Context: (Purpose, Vision, Mission, Goal):

*The Wisconsin Public Health Council's **Emergency Preparedness and Response Committee** will review and provide recommendations related to activities in Wisconsin designed to ensure there are coordinated and comprehensive responses to protect the health, safety and welfare of citizens and property in the event of natural or man-made emergencies.*

Meeting Facilitator: Dale Hippensteel

Meeting Recorder: María M. Flores

Agenda:

Time:	Topic:	Lead:	Notes/Follow-up:
9:30am	Introductions	ALL	
9:30 – 9:45am	Brief Review of Committee Responsibilities	ALL	
9:45 – 10:15am	Relation to State Health Plan Focus Area	Dale Hippensteel	
10:15 – 11:00am	Historical Review of Committee's Action, Advice, etc.	Mark Villalpando Joe Cordova	
11:00 – 11:30am	Committee Tasks for Upcoming Meetings	Dale Hippensteel	
11:30 – 11:50am	Possible non-Council Committee Members	Dale Hippensteel ALL	
11:50 – 12:00	Wrap-Up & Adjourn	Dale Hippensteel	



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PRESENT: Dale Hippensteel; Dr. Jim Sanders; Mark Villalpando.
STAFF: Joe Cordova, Public Health Emergency Preparedness Program Manager
María M. Flores, PHC Staff Support

Brief Review of Committee Responsibilities:

- Mark Villalpando would like to see faster reaction to issues, more involvement
- Joe Cordova stated that he chairs the PH Emergency Preparedness Advisory Committee and can see some coordination between the two committees. His committee meets every other month in Madison. The next meeting is Thursday June 4, 10:00am - 2:00pm at the Holiday Inn at the American Center, 5109 W Terrace Dr., Madison, WI 53718 - off of American Parkway.

Role of Group:

Dale Hippensteel stated that he sees a lot of policy implications for this Committee. What will members ask of people, and what should the group be doing about the relationship to the PH Emergency Preparedness Advisory Committee? Is there need for two groups?

- Mark Villalpando stated that within the hierarchy, our job is to advise the Public Health Council with any items or issues; it is then up to the Council to advise on the issues. His conflict is to identify what issues the Committee should work on.
- Jim Sanders asked if there was anything outside the purview of this Committee. Joe Cordova stated that every disaster has a health or human services component to it. A current example would be a mental health component associated with the bird farms hit by the Avian Flu. They are silent, and that takes a mental health toll on humans. Maybe an after-action role. DPH has exercise templates that are similar to actual events.
- Jim suggested that perhaps this Committee can have an after-action role.

Dale Hippensteel stated that an agenda item for the next Committee meeting is to get background readings to facilitate a discussion.

Joe stated that pushing out information during an emergency at the Department-level is a very slow process. They put out templates to tribal and local health departments so they can brand it and use it.

Potential action item for this committee: Joe stated that one issue that his PH Emergency Preparedness Advisory Committee is looking into is liability for volunteers. Medical Reserve Corps needs to be covered so they can be dispatched to different community events.

Relationship to State Health Plan Focus Area. Dale asked the group if they should go back to the Council with the status of the focus area indicators? The Committee members agreed.

- Joe Cordova suggested that the National Health Security Preparedness index (NHSPI.org) is a better index to measure progress than the Trust for America's Health (mentioned in the profile). The TFAH indicators and measurements change every year.
- Jim Sanders felt that the Objective 2 indicator (proportion of households by population group with emergency and communication plans) would be an easy one to get a baseline number on.
- Joe Cordova stated that there may already be a baseline on this. This was a priority that the Oneida Nation, along with Brown and De Pere counties worked on together. It was called the "Do One Thing" campaign. The idea was to do one thing each day to get prepared. There have been other health departments that have undertaken similar initiatives, but not on that scale.



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María M. Flores stated that Oneida Nation Health Officer Eric Krawczyk will be a PHC Member starting July 1, 2015. He will also attend the June 5 Council meeting in Madison. Dale Hippensteel stated that he will invite Eric to be a part of this committee.

Dale Hippensteel stated that the 140 Reviews that all health departments must undergo may be a Council issue in the future.

Joe Cordova went over the responsibilities of the PH Emergency Preparedness Advisory Committee:

- Meetings are held from 10:00am-2:00pm with a working lunch.
- It used to be an *awareness* committee, now an advisory committee. They help with developing grant objectives and give sounding board advice.
- There is broad representation, for example, there is one representative from each WALHDAB and a representative from a large city health department (Milwaukee)
- The Committee was able to take a first look at a document on Avian Influenza before it went out to the public.
- Standing agenda items include State Lab of Hygiene reports, Chemistry and Biology lab reports, the Hospital Preparedness program, and healthcare coalitions. There is also much discussion around trainings and exercises and issues of the day.
- Dale Hippensteel asked for recommendation to the Council how to bridge with this group.
 - Mark Villalpando stated that we should keep apprised of what's going on, and when the legislature needs a nudge; for example, liability insurance for reserve corps.

Joe Cordova stated that all PH Emergency Preparedness Advisory Committee documents and after-action reports are on the PCA Portal, and Committee members have access:

<https://share.health.wisconsin.gov/ph/pca/preparedness/PHEPAC/SitePages/Home.aspx>.

Next steps:

- Discussion on how to bring people into this committee. María will get the invitation letter to non-Council members template sent to Dale, Mark and Jim. Dale will get back to the program with the invitee's information.
- Meeting method. María stated there are several ways to meet: in-person, via Lync (like the Council meetings), and via AdobeConnect (<https://connect.wisconsin.gov/phc-emergprep/>). Lync works best with a hard-wired connection; a wireless connection may cause instability. AdobeConnect is strictly online only; but if meetings are recorded, they can be accessed at any time. Lync recordings have to be formatted in order to be made available.

Meetings:

- The Committee members agreed that meeting in-person at UWM worked well.
- Frequency: standing meetings a minimum 4x/year or 6x/year.
- Members suggested having a PHC meeting here.
- 9:30am is a good start time.